

## **Privacy Policy**

This privacy policy sets out how C.S. Jeffery of the Good Health Clinic uses and protects any information that you give the Good Health Clinic when you use this website or provide personal information to her.

The Good Health Clinic is committed to ensuring that your privacy is protected. You can be assured that information you provide will only be used in accordance with this privacy statement. The Good Health Clinic may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes.

This policy is effective from 26/04/18.

www.goodhealthclinic.co.uk collects and stores the following information about you when you visit the website.

- the name of the domain from which you access the internet.
- the date and time you access the site, and the internet address of the website from which you linked directly to our site. We use this information to measure the number of visitors to the different sections of its site.
- My website will not obtain personally identifying information about you when you visit our site.
- Email is not a secure means of communication. If you choose to send e-mails, registration, or other personal information over the internet or other electronic means, you do so on your own responsibility.

If you contact the clinic by e-mail, telephone, letter or other means, you consent to my storing the information and using it to contact you to pursue our lawful business together.

We collect the following information:

Name, information about your career and other life style information.

Contact information including email address.

Demographic information such as address and postcode, preferences and interests.

Health and medical case history and information.

What we do with the information we gather:

We keep information for the purpose of keeping holistic health records so that holistic, nutritional health programmes may be written or amended with the intention of moving patients towards their optimum health. These records include information given by patients, test results, consultation notes and holistic health programmes.

Anonymous information may be used in my research to help advance knowledge of holistic nutritional health care

Additionally, contact information is maintained for the purpose of communications, reminders, follow-ups and phone consultations, also for accounts purposes and to provide patients with general information, usually in the form of e-newsletters.

Patients may subscribe or unsubscribe from the newsletter at any time by emailing the clinic.

Patients can receive copies of the information held, or have it deleted or destroyed by contacting the Practice Manager, who is the Data Controller. It should be noted that I am required to keep certain

records for 7 years after your last consultation. In this case if you ask for records to be deleted they will be kept in sealed hard copy form for the required time then destroyed.

**Security.** We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online and on paper.

**Controlling your personal information** We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so and you have the right to access the information we keep.

Data and privacy Policy.

Full Policy on [Goodhealthclinic.co.uk](http://Goodhealthclinic.co.uk).

*C.S. Jeffery of The Good Health Clinic, Plymouth, holds health information on patients for the purpose of keeping holistic health records so that holistic, nutritional health programmes may be written or amended with the intention of moving patients towards their optimum health. These records include information given by patients, test results, consultation notes and holistic health programmes. They are never shared with anyone without the express written permission of the patient.*

*Additionally, contact information is maintained for the purpose of communications, reminders, follow-ups and phone consultations, also for accounts purposes and to provide patients with general information, usually in the form of newsletters.*

*Patients may unsubscribe from the newsletter at any time by emailing the clinic.*

*Patients can receive copies of the information held, or have it deleted or destroyed by contacting the Practice Manager.*

*I have read and understand this policy.*

Signed \_\_\_\_\_ Name \_\_\_\_\_

*I hereby subscribe to the Clinics Newsletter and agree to general information being emailed to me. I understand I can unsubscribe at any time.*

Signed \_\_\_\_\_

*A. I give my permission for C.S. Jeffery to communicate information she hold on me to my Medical Doctor/GP.*

Signed \_\_\_\_\_

*B. I do not give my permission for C.S. Jeffery to communicate information she holds on me to my Medical Doctor/GP.*

Signed \_\_\_\_\_

*It is standard practice to inform a patients Doctor/GP if indicators of a serious condition show up in consultations or tests, so these can be further investigated. Such a referral does not mean there is a serious condition but that it should be looked into further.*

*Depending on the privacy option you have chosen C.S. Jeffery will communicate to your Doctor in the following manner:*

*If you have chosen option A, she will send a report directly to your Doctor.*

*If you have chosen option B, she will send a report to your Doctor via yourself. You will then need to forward it to your Doctor.*

*I agree to the above handling of communications to my Doctor.*

Signed \_\_\_\_\_